Career Services 2015 Internship & Summer Opportunity Stipend Information and Application

Stipends (between $1,000-$3,000) are made possible through the generosity of many alumni classes and members of the senior class:

- **Robert E. Moss Class of 1957**: Awarded for an internship in the public or private sector.
- **The Class of 1958**: Awarded to students for summer internships.
- **The Class of 1974**: Awarded for an internship in the public or private sector.
- **Barbara '76 and Barry '77 Bregman Family**: Awarded for an internship in New York, NY.
- **The 2015 Senior Class Gift**: Awarded to students for internships or other summer opportunities.
- **Leslie Ann Howard '76**: Awarded to students for summer internships.
- **Meg Golieb Axelrod '74/Katzenberger Foundation**: Awarded to students for summer internships.
- **Steven J. Hyman '62 & Miriam O. Hyman**: Awarded to students for internships focused on social justice.

Stipend Funds restricted to students interning with public service and nonprofit employers:

- **William A. Kirby '59**: Preference given to internships in foreign affairs and/or in Washington, D.C.
- **Neil D. Levin '76**: Established in memory of Mr. Levin, who perished in the September 11, 2001 terrorist attack on the World Trade Center.
- **Franklin C. Phifer '72**: Awarded for an internship in Washington, D.C.
- **Barbara Rothkopf**: Established in honor of Mrs. Rothkopf, wife of former Lafayette President Arthur Rothkopf ’55.

**ELIGIBILITY**

- You must be returning as a full-time student in fall 2015, and be in good academic and social standing.
- **You do not need to have an internship secured at the time of application!**
- You may not be doing the internship for academic credit through a department.
- You may seek credit through INT 200.
- The internship must be at least 140 hours.
- You must be interning for an employer other than Lafayette College.
- The internship may not be part of an academic program either in the U.S. or abroad.
- Internships secured through a fee-based internship placement service are not eligible.

**APPLICATION PROCEDURE**

- Submit **FOUR COMPLETE HARD COPIES**, including all items listed below to Career Services by **Noon, April 3, 2015**.
- If studying abroad, email applications to blythea@lafayette.edu with “Stipend Application” in the Subject line.
- Complete the attached form, and write a 500-750 word essay (double-spaced) that discusses:
  - Your interest in the industry/occupation.
  - How the internship will help with your career exploration and/or career goals.
  - What specific skills you wish to acquire during the internship.
  - How the stipend will impact your ability to do the internship.
- Attach copies of the internship position descriptions for which you have applied.
- Attach a copy of your resume, and a copy of your unofficial transcript.
- An interview will be required for finalists, and a committee will make the final selections.
- Applicants will be notified of their status during the week of April 27.

Applications that do not contain all required documents will not be considered. Late applications will not be accepted. For questions, call or visit Career Services, 610-330-5115, 201 Hogg Hall, or email Amy Blythe blythea@lafayette.edu.
Career Services 2015 Internship & Summer Opportunity Stipend Application

Name______________________________________ Class Year___________ Major_____________________ GPA________

Home Address___________________________________ City_________________ State___________ Zip_____________

Home Phone______________________ L#___________________ E-mail________________________________________
_____________________________________________________________________________________________________

Have you been subject to academic or social disciplinary action or warning while at Lafayette?
   ○ No
   ○ Yes (if yes, please explain on a separate page.)

Please note: It is critical that you disclose all academic and/or social violations, including pending situations. While such a violation will not necessarily disqualify you from this process, withholding this information will.

Budget Estimate
List the specific expenses you expect to incur during your internship. It is your responsibility to provide a detailed estimate of anticipated expenses. Also, list all sources of expected income. Use a separate sheet or attach a spreadsheet, if necessary.

ESTIMATED EXPENSES

Housing: For example, location, rental rates per day/week/month and any associated costs such as utilities.

Transportation: For example, road trip travel to a location away from home and/or commuting costs, such as gas and tolls.

Related Supplies (items required for internship): For example, special clothing or supplies not provided by the employer.

Food Costs: Meals.

Total Estimated Expenses: $___________

INCOME FROM INTERN EMPLOYER AND ALL OTHER SOURCES
Hourly rate and estimated number of hours:

Other sources of compensation (i.e. other stipends, grants and meals, housing, or transportation provided by employer):

Total Compensation: $________________